



HELMDON PARISH COUNCIL

COUNCIL MEETING



All Councillors are summoned to an Ordinary Meeting of Helmdon Parish Council to be held in the Helmdon Reading Room, Church Street, Helmdon on **Wednesday 24th June 2026 at 7:30 pm.**

Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

- 581. Apologies for absence
- 582. Declarations of Interest
- 583. Approval and signature of the minutes of May 27th 2026 and 18th June 2026
- 584. Matters arising from the minutes
 - a. To receive an update in the actions agreed in relation to the Play Area repairs
 - b. Update on communications with Land Registry regarding registration of the Station Road land
 - c. Update on the Copper Beech at the top of Station Road
 - d. Consideration of what action the Parish Council should take in relation to the closure of the Ability Bus Service. To be chased up if nothing has been heard about the service restarting.
 - e. Any other actions
- 585. Open Forum (15min max, 3 mins per person)
- 586. To consider quotations received for the tree work in light of a revised schedule of works
- 587. To receive any updates on Parish Plan initiatives and approve any actions required
- 588. To consider equipment/actions needed to support the new Clerk
 - a. A new cable for the printer
 - b. A key for the notice boards
 - c. Renewal of Microsoft 365 & McAfee Antivirus software
 - d. Purchase of a new laptop as the current laptop Windows software is no longer supported by Microsoft
- 589. Finance:
 - a. To note the bank balances of £304.44 & £41,244.85 as at 18th June 2026
 - b. To note and approve receipts and payments:
Payments made since the last meeting using delegated powers/Direct Debits:

| Date | Payment Type | Payee | Invoice No | Description | Amount |
|------------|--------------|----------------|------------|----------------------------|---------|
| 29/05/2026 | DD | NEST | | Pension May 2026 | £63.14 |
| 29/05/2026 | BACS | R&G | 122678 | Verge Mowing Apr 2026 | £626.15 |
| 29/05/2026 | BACS | NCALC | INV-5473 | Annual membership, and DPO | £508.97 |
| 29/05/2026 | BACS | On Tap Helmdon | 7107 | Hire of de-turfing machine | £105.36 |

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|------------|------|--------------------|------------|-------------------------------------|---------|
| 29/05/2026 | BACS | Staff Costs | | May | £759.11 |
| 29/05/2026 | BACS | CPA Horticulture | INV-141079 | 10 x 60L bags of softwood chippings | £116.00 |
| 29/05/2026 | BACS | HMRC | | Tax and NI May | £139.03 |
| 29/05/2026 | BACS | Shield Maintenance | 10176 | Dog bin emptying Apr 2026 | £46.80 |
| 31/05/2026 | | Unity Bank | | Account fee | £7.00 |
| 08/06/2026 | DD | Yu Energy | 03955980 | Streetlighting May 2026 | £34.20 |

Invoices to be Paid:

| Payee | Invoice No | Description | Amount |
|--------------------|------------|---------------------------------------------|---------|
| R&G Grounds | 122769 | Verge mowing - May | £417.43 |
| Texprep | 27945 | Shop questionnaires & Priory Field leaflets | £246.14 |
| Shield Maintenance | 10283 | Dog bin emptying May 2026 | £46.80 |
| Playsaftey | 98617 | Annual Inspection of Play Area | £104.40 |
| Staff Costs | | June | |
| HMRC | | Tax and NI June | |
| NEST | | Pension June | |

Receipts:

| Date | Received from | Description | Amount |
|------------|---------------|---------------|--------|
| June | Various | Allotment fee | £20 |
| 02/06/2026 | CCLA | Interest | £96.71 |

Signed 

Dated 18th June 2026

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