



HELMDON PARISH COUNCIL

COUNCIL MEETING



All Councillors are summoned to a Meeting of Helmdon Parish Council to be held in the Helmdon Reading Room, Church Street, Helmdon on
Wednesday 28th January 2026 at 7:30pm.

Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

497. To receive and approve apologies for absence
498. Declarations of Interest
499. Approval and signature of the minutes of November 26th, 2025
500. Matters arising from the minutes
 - a. To receive an update on the actions agreed in relation to Play Area repairs
 - b. Update on communications with Amplus regarding land registry of the Station Road land
 - c. Article re e-mail scam awareness and diligence
 - d. Update re bollards to be installed in the layby near the B4525 entrance to Helmdon
 - e. Update re dog waste bin provision on Church Street
501. Open Forum (15min max, 3 min per person)
502. To appoint a new member to the Finance Committee
503. To consider reallocation of the role of Tree Warden
504. To confirm the remits for the following roles:
 - a. Blackpits Monitoring Group Representative
 - b. Station Road Working Group
 - c. Tree Warden
 - d. Allotment Working Group
 - e. Parish Paths Warden
505. HS2
 - a. Review of External Liaison Protocols (HS2): To note the HS2 project's transition into technical highways and safety phases and to resolve to transfer the role of HS2 Liaison Representative to the Parish Clerk to ensure centralised administrative tracking, compliance with information-sharing protocols, and to maintain the council's professional standards regarding the distribution of public information
 - b. To note further delays to the reopening of Radstone Road and consider next steps
506. To receive recommendations from the Finance Committee
 - a. To submit a response to the West Northants Budget Consultation

- b. To agree the budget for 2026-27
 - c. To agree the precept demand for 2026-27
 - d. To consider the timetable for the Small Grants Scheme 2026-27
507. To review the following policies
- a. Code of Conduct
 - b. Flag Policy
 - c. Sexual and General Harassment Policy
 - d. Small Grants Awarding Policy
508. To receive a report and update from the Parish Highways Representative following the meeting with West Northants Highways on 20 October 2025
509. To identify any items in the parish not listed on the PC Asset Register where ownership is not the landowner on which the item is sited, and consider whether the PC would want to take these on if it is found that the owners no longer wish to maintain them
510. To review quotes received in relation to planning consultant advice to support the Parish Council (PC) in making a response to a planning application on Priory Fields, consider whether the support is necessary, and if so, agree which consultant to appoint
511. To receive the Tree Inspection Report and consider next steps
512. To confirm the council's policy on external communications
513. Parish Plan
- a. To note progress and to take any questions
 - b. To approve the Terms of Reference for the Village Shop Working Group
 - c. To agree Helmdon's participation in Community Speed Watch (CSW) 2026, approve expenditure on a speed gun, and appoint a CSW Coordinator
 - d. To agree a date and make arrangements for the spring Community Litter Pick
514. Finance:
- e. To note the bank balances of £142.91 and £31,442.41 as at 21.01.2026
 - f. To note and approve receipts and payments:

Payments made since the last meeting using delegated powers/Direct Debits:

Date	Pymt Type	Payee	Invoice No	Description	Amount
28.11.25	BACS	Luke No Further Handyman	1116	Swing repairs	£239.00
28.11.25	BACS	WNC	424003116878	Installation of timber bollards	£5,243.40
30.11.25		Unity Bank		Account fee	£6.00
24.12.25	BACS	R&G Grounds	122355	Grass cutting Nov 25	£152.40
24.12.25	BACS	Helmdon Primary School	E2047000019	Licence to use playing fields	£398.00
24.12.25	BACS	Luke No Further Handyman	1120	Reset posts, and fix swing	£234.00
24.12.25	BACS	Luke No Further Handyman	1123	Repair steps near slide	£570.00
24.12.25	BACS	Staff costs		December	£759.71
24.12.25	BACS	HMRC		Tax & NI Dec	£138.43
31.12.25	DD	NEST		Pension Dec	£63.14
08.12.25	DD	Yu Energy	03280545	Electricity Nov 25	£56.54
31.12.25		Unity Bank		Account fee	£6.00
08.01.26	DD	Yu Energy		Electricity Dec 25	£62.13

Invoices to be paid:

Payee	Invoice No	Description	Amount
Helmdon Community Foundation	510	Room hire Oct to Dec	£65.00
E-on	6018814007	Replace photocell LP3	£42.00
E-on	6018814004	Replace photocell LP2	£42.00
E-on	6018814008	Cut back vegetation LP19	£36.00
E-on	6018814006	Replace photocell LP14, LP15, LP18	£126.00
E-on	6018814005	Replace photocell LP26	£42.00
H.Tims Environmental Services	PumpWarGarden12	War Memorial and Pump Garden	£100.00

Receipts:

Date	Received from	Description	Amount
02.12.25	CCLA	Interest	£98.16
31.12.25	Unity Bank	Interest	£211.57
05.01.26	CCLA	Interest	£99.51



Signed

Dated 22nd January 2026

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