



HELMDON PARISH COUNCIL

COUNCIL MEETING



All Councillors are summoned to a Meeting of Helmdon Parish Council to be held in the Helmdon Reading Room, Church Street, Helmdon on
Wednesday 25th March 2026 at 7:30pm.

Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

532. To receive and approve apologies for absence
533. Declarations of Interest
534. Approval and signature of the minutes of February 25th, 2026
535. Matters arising from the minutes
 - a. To receive an update on the actions agreed in relation to Play Area repairs
 - b. Update on communications with Land Registry regarding registration of the Station Road land
 - c. Update re communications re adopting bench and tree on Station Rd Green
 - d. Priory Barn – Update re follow up with West Northants Council (WNC)
 - e. Progress re reviewing the Tree Survey Report
 - f. Any other matters
536. Open Forum (15min max, 3 min per person)
537. To receive recommendations from the Planning Committee regarding a submission to the Local Plan Consultation
538. To consider whether the Parish Council (PC) wishes to engage with the potential developer of Priory Fields prior to a planning application being submitted
539. To confirm the current status relating to speed management on Station Road and agree next steps
540. To respond to the WNC consultation on the Local Nature Recovery Strategy
541. To receive recommendations from the Climate and Nature Champion
542. Report on the 4th Annual Allotment Plot Holders' meeting and to consider recommendations
543. To receive quotes for a new electricity supplier (current contract ends 18/06/2026) and agree which supplier to instruct
544. To receive an update from the Village Shop Working Group
545. HS2 Representative Report
546. Update from Highways Representative
547. To consider how to approach the maintenance of the War Memorial Garden and Pump Garden in 2026
548. To note finalised arrangements for the Annual Village Meeting
549. Finance:
 - a. To note the bank balances of £351.23 and £26,592.41 as at 18.03.2026

b. To note and approve receipts and payments:

Payments made since the last meeting using delegated powers/Direct Debits:

Date	Pymt Type	Payee	Invoice No	Description	Amount
25.02.26	BACS	Kirsty Buttle		Reimbursement - reflective tape, and stationery	£19.88
06.03.26	BACS	David Shepherd		Reimbursement - keys for allotment	£32.50
28.02.26		Unity Bank		Account fee	£6.00
18.03.26	BACS	Marcus Young Environmental Services Ltd	4704	Dog bin emptying Apr 25 to Jan 26	£466.20
18.03.26	BACS	Shield Maintenance Ltd	9943	Dog bin emptying Feb 26	£46.80
18.03.26	BACS	Parish Online	34UG036-0013	1 year website subscription	£420.00
18.03.26	BACS	Staff Costs		Mar 26	£759.51
18.03.26	BACS	HMRC		Tax & NI Mar 26	£138.63
18.03.26	BACS	NCALC	INV-5181	Training - JP x 2, and BM	£126.00
09.03.26	DD	Yu Energy	03516959	Electricity Feb 26	£49.36
18.03.26	BACS	Kirsty Buttle		Reimbursement - land registry fee	£7.00

Invoices to be paid:

Payee	Description	Amount
Kirsty Buttle - Reimbursement/expenses	Reimbursement - SIM, One Drive, Mileage	£35.62
Unity Bank	Account fee	£7.00

Receipts:

Date	Received from	Description	Amount
03.03.26	CCLA	Interest	£86.62

Signed



Dated 19th March 2026

Kirsty Buttle
 74 Beaulieu Close
 Banbury
 OX16 4FQ
clerk@helmdonparishcouncil.gov.uk
 Tel: 07419 126 206