



HELMDON PARISH COUNCIL



HR COMMITTEE MEETING

Members of the **HR Committee** of Helmdon Parish Council are summoned to attend a meeting of the committee to be held at the Committee Room at the Reading Room, Church Street, Helmdon at **on 11th October 2024 at 6.00pm**

Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

1. To receive apologies for absence
2. To note the resignation of the Clerk to the Council
3. To agree the salary, hours, and other heads of terms for the vacancy notice
4. To agree on the timetable for the recruitment process
5. To approve the vacancy notice for publication

Dated: 7th October 2024

Charmaine Jay

Clerk to Helmdon Parish Council