



HELMDDON PARISH COUNCIL

COUNCIL MEETING



All Councillors are summoned to an Ordinary Meeting of Helmdon Parish Council to be held in the Reading Room, Church Street, Helmdon on **Wednesday 22nd May 2024 at 7:30pm.**

Members of the public and press are welcome to attend this meeting. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting

AGENDA

219. Election of Chair for 2024/25
220. Signing of Chair's Declaration of Acceptance of Office
221. Election of Vice Chair for 2024/25
222. Signing of Vice Chair's Declaration of Acceptance of Office
223. Apologies for absence
224. To fill vacancies by co-option
225. Declarations of Interest
226. To confirm members for the following committees:
 - a. Finance
 - b. Planning
 - c. HR
227. To confirm Parish representatives:
 - a. Internal Controls Councillor
 - b. Parish Paths Warden
 - c. Parish Highways Representative
 - d. Neighbourhood Watch Co-ordinator
 - e. Police Liaison representative
 - f. Parish Council rep in Blackpits Monitoring Group
 - g. Health and Safety Officer
 - h. Tree Warden
 - i. Flag Master and Deputy Flag Master
 - j. Webmaster
 - k. Recycling Warden
 - l. Speed Indicator Device Officer
 - m. Defibrillator Officer
 - n. HS2 Liaison Officer
 - o. Priory Farm Working Group
 - p. Allotment Working Group
 - q. Any other representatives that may be considered necessary
228. Approval and signature of the minutes of March 27th, 2024
229. Matters arising
230. To receive feedback on the Annual Village Meeting and note any matters arising
231. Open Forum (15min max- 3 min per person)

232. Finance:

A. To receive the financial statement: to note payments and receipts.

B. To consider invoice(s) to be paid:

Payee	Invoice number	Purpose	Amount
NCALC	INV-3655	Annual Subscription	£799.23
Reading Room	INV-426	Room Hire	£137.60
Dial A Bin	INV- 98582	Skip Hire for Allotments	£140.00
Helen & Mikey Timms	PumpWarGarden2	Pump Garden Maintenance	£100.00
R & G	120704	Grass Cutting	£514.80

D. To review the effectiveness of the system of internal control

E. To receive and note the recommendations from the report of the Internal Auditor for the year ending 31 March 2024

F. To approve the Annual Governance Statement for the year ending 31 March 2024

G. To approve the Accounting Statements for the year ending 31 March 2024

H. To note the commencement date for the Period of the Exercise of Public Rights

233. To discuss Community recycling scheme on 8th June 2024

234. To discuss grass cutting contract

235. To discuss the procedure of planning enforcement in West Northamptonshire

236. To respond to West Northamptonshire Council regarding the local plan

237. To respond to Community Governance Review

238. To consider a form of Welcome pack for new residents

239. To receive an update on the Helmdon Old Station Road site

240. To receive an update on Welsh Lane

241. To receive an update on Priory Barn

Signed _____ Dated 16th May 2024

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