



HELMDON PARISH COUNCIL

COUNCIL MEETING



All Councillors are summoned to an Annual Meeting of Helmdon Parish Council to be held in the Reading Room, Church Street, Helmdon on **Wednesday 24th May 2023 at 7:30pm.**

Members of the public and press are welcome to attend this meeting. All attendees must observe social distancing guidelines. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting

AGENDA - ANNUAL MEETING

127. Election of Chair for 2023/24
128. Signing of Chair's Declaration of Acceptance of Office
129. Election of Vice Chair for 2023/24
130. Signing of Vice Chair's Declaration of Acceptance of Office
131. Apologies for absence
132. Declarations of Interest
133. To confirm members for the following committees:
 - a. Finance
 - b. Planning
 - c. HR
134. To confirm Parish representatives:
 - a. Internal Controls Councillor
 - b. Parish Paths Warden
 - c. Parish Highways Representative
 - d. Neighbourhood Watch Co-ordinator
 - e. Police Liaison representative
 - f. Parish Council rep in Blackpits Monitoring Group
 - g. Health and Safety Officer
 - h. Tree Warden
 - i. Flag Master and Deputy Flag Master
 - j. Webmaster
 - k. Recycling Warden
 - l. Speed Indicator Device Officer
 - m. Defibrillator Officer
 - n. HS2 Liaison Officer
 - o. Priory Farm Working Group
 - p. Allotment Working Group
 - q. Any other representatives that may be considered necessary
135. Approval and signature of the minutes of the ordinary meeting of [23rd February 2023](#) and [22nd March 2023](#)
136. Matters arising
137. To receive feedback on the Annual Village Meeting and note any matters arising
138. Open Forum
139. Finance:

- a. To receive the financial statement: note payments received and consider invoices to be paid ([Appendix a](#))
 - b. To review the effectiveness of the system of internal control
 - c. To receive and note the report of the Internal Auditor for the year ending 31 March 2023
 - d. To approve the Annual Governance Statement for the year ending 31 March 2023
 - e. To approve the Accounting Statements for the year ending 31 March 2023
 - f. To note the commencement date for the Period of the Exercise of Public Rights
140. To consider quote for maintenance on the flag pole requested by the flag master
141. To receive an update regarding gritting store on B5425
142. To consider HS2 funding for the village
143. To consider steps necessary for exploring a Good Neighbour Scheme for Helmdon
144. To consider an IT library
145. To consider developing a new Parish Plan for Helmdon
146. To consider how to move forward with the play wall at the play field
147. To consider Charmaine Jay up taking another employment for Turweston Parish Council
148. Close

Signed _____ Dated _____

Charmaine Jay
Clerk to Helmdon Parish Council
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